



June 12, 2020

The Secretary, Listing Department
BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai - 400 001.
Maharashtra, India.
Scrip Code: 500470/890144

The Manager, Listing Department
National Stock Exchange of India Limited
Exchange Plaza, 5th Floor, Plot No. C/1,
G Block, Bandra-Kurla Complex, Bandra (E),
Mumbai - 400 051.
Maharashtra, India.
Symbol: TATASTEEL/TATASTEELPP

Dear Madam/Sir(s),

Sub: Advertisement published in newspapers under Investor Education and Protection Fund (IEPF) Rules

Pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we enclose the following documents:

- Clippings of the newspaper advertisement published in Hindustan Times (English language, all India edition) and in Navshakti (Marathi language).
- Copy of reminder letter sent to concerned Shareholders whose dividend(s) are unclaimed for 7 consecutive years and whose shares are liable to be transferred to IEPF Authority during Fiscal 2021.

Pursuant to the provisions of the Companies Act, 2013 read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, as amended, the Company has sent the above reminder letters in electronic mode to the concerned Shareholders at their registered email address and the said communication will be sent in physical mode to all concerned Shareholders once the postal/courier services resume.

The above information is also available on the website of the Company www.tatasteel.com

This is for your information and records.

Yours faithfully,
Tata Steel Limited

Parvatheesam Kanchinadham
Company Secretary &
Chief Legal Officer (Corporate & Compliance)

Encl: As above

TATA STEEL LIMITED

Registered Office Bombay House 24 Homi Mody Street Fort Mumbai 400 001 India
Tel 91 22 6665 8282 Fax 91 22 6665 7724 Website www.tatasteel.com
Corporate Identity Number L27100MH1907PLC000260

Family support in Covid-19 ICU

Dr Santosh Karmarkar
@hmetro@hindustantimes.com

MUMBAI: Stephen King, a best-selling author, has said, "If being a kid is about learning how to live, being a grown-up is about learning how to die". As you grow older, you prepare yourself for it, to put on the brave and tranquil face to your loved ones as you bid the last goodbye. But should anyone have to prepare for dying alone?

There have been reports from across the world commiserating the tragic circumstances of how Covid-19 patients have had to face death alone in the ICU, without being allowed to meet their near and dear ones during those final moments. An Indian web magazine for doctors recently conducted a poll on whether it was unethical and inhuman to deny immediate family members their right to be present at the bedside of their dying relative in a Covid ICU? At the time of writing this piece, the results of the poll showed the opinion was equally divided.

Surprisingly, many felt that family members should not be allowed to visit critical patients in the ICU. Presumably, their opinion was an impulsive one, dictated largely by the current Covid phobia. Had the same question been posed prior to the pandemic and unrelated to it, their answer may well have been otherwise. I wonder whether the poll results would be the same if the voter base was non-doctors. Many doctors, under these difficult circumstances, will tend to think only from the point of infection control and transmission.

However, decisions regarding allowing the presence of immediate family members at the bedside of their dying loved one are not simply matters of infection control and we should not allow them to be so. These are decisions to be taken primarily from the critical patient's perspective. These are matters of humanity, medical ethics, rights of the dying, the family and the patient's psyche.

Firstly, about the patient's psyche. A less anxious and calmer patient in a positive frame of mind is better placed to fight his disease. The environment in most of our ICUs is not conducive to enable this relaxed state of mind. On the contrary, the ever-busy, ever-noisy, cold and depersonalised ICU environment is likely to worsen one's anxiety and instil a fear. Many patients admitted to ICUs lose their circadian body rhythm (physiological body responses to a cycle of day and night) because of lack of sleep and natural light. A condition

called ICU delirium – where ICU patients experience a sudden and intense confusion that can include hallucinations, delusions and paranoia – is not uncommon among adult ICU patients.

The solution to reduce the patient's anxiety in the ICU should not always be sedation, as is practised too often in ICUs. Even patients on ventilators, can be conscious, calm and oriented. Every patient on ventilator does not need to be heavily sedated. When my mother was in the ICU on a ventilator two years ago, I have had normal meaningful communication with her. She could not vocalise because of the tube in her trachea, but used sign language effectively. Patients on ventilators who are not sedated can also use their phones and communicate with their near and dear ones by texting. Prolonged sedation has been linked to a higher incidence of ICU delirium and there have been global campaigns by intensivists to reduce the use of sedatives and ventilators in the ICU. Sedation also hampers and prevents emotional and psychological interaction with family members, which can reduce ICU fear and psychosis.

Let us now look at the question from the human rights angle. For lack of information about any Indian charter of rights in this regard, I quote the European charter of rights of the dying and Recommendation of the Council of Europe No. 1418/1999 which mentions: "To encourage the relatives and friends to accompany the terminally ill and dying persons and that their efforts are supported by professionals."

Moreover, concerns regarding spread and transience of the infection as a reason to deny a family member access to visit the critical Covid patient are exaggerated and unfounded. With use of proper personal protective equipment, social distancing and hand washing etc., family members can balance the risk to themselves and others, just as the caring professionals do. Where do all these concerns go when reporters and VIPs are allowed to tour the Covid ICUs, too many people inside the ICU may be a hindrance, but one can easily regulate the timings. While providing the best possible medical care, let us not forget the patients are also spouses, parents, children, breadwinners and siblings, and in their final moments, they need their loved ones. Maybe even more than they need us, doctors?

The author is a consultant paediatric surgeon and paediatric urologist at Lilavati Hospital & Research Centre, Bandra.

Shops can now stay open till 9pm

ON ALTERNATE DAYS BMC amends circular which restricted timings from 9am-5pm

Mehul Thakkar
@mehulthakkar@htlive.com

MUMBAI: Amending its earlier circular on phasewise relaxations in Mumbai under "Mission Begin Again", the Brihanmumbai Municipal Corporation (BMC) on Tuesday allowed all markets and shops in the city, except malls and market complexes, to function for full working hours (till 9pm), instead of the 9am-5pm slot allowed so far. The shops can remain open from Monday to Saturday and need to be closed on Sunday. However, the condition that shops on either side of the road can open on alternate days is still in effect.

In the circular issued by BMC chief Iqbal Chahal on Tuesday morning, BMC has also made it clear that while outdoor physical activities are allowed, use of garden equipment such as open air gyms or swings for children will not be allowed. The circular has also ruled that staff of educational institutions and universities can operate only for non-teaching purposes, including evaluation of answer sheets and declaration of results.

A BMC official said, "The relaxations for operating hours of shops have been changed to full working day, however, the night curfew rule from 9pm to



Locals follow social distancing norms while shopping at Dadar market on Tuesday. SATISH BATE/HT PHOTO

5am shall remain. Shopkeepers are free to keep shops open, considering their full working day schedule, excluding the night curfew hours. With the commissioner's order, all 24 wards will now have to issue revised orders. Meanwhile, all shops and citi-

zens are expected to follow social distancing norms and take safety precautions such as wearing masks. BMC has said that the upcoming two weeks post the relaxation of curbs are crucial, as there can be a rise in cases, if citizens do not follow social distancing norms.

BMC HAS MADE IT CLEAR THAT WHILE OUTDOOR PHYSICAL ACTIVITIES ARE ALLOWED, USE OF GARDEN EQUIPMENT REMAINS BARRED

55-year-old deputy civic chief succumbs to Covid

Eeshanpriya MS
@eeshanpriya@htlive.com

MUMBAI: A senior officer of deputy municipal commissioner (DMC) rank from the Brihanmumbai Municipal Corporation (BMC) died on Tuesday in his home in Dadar, after testing positive for Covid-19 on Monday afternoon. He was 55 years old.

His body was taken to Lokmanya Tilak Municipal General Hospital for an autopsy on Tuesday, which confirmed Covid-19 as the cause of death. According to BMC, the officer died of a likely cardiac arrest on Monday night.

On Tuesday, his family called the BMC ward office and informed them of his death. He survived by his wife, teenaged daughter, and mother-in-law, who lived with him. They have all been quarantined. The officer was asymptomatic and had spoken on the phone to BMC's ward-level officers on Monday afternoon after testing positive. A senior officer said, "We spoke to him after his test results came and he said he preferred to be isolated at home as he had a separate room with an attached bathroom. He was not showing any Covid-19 symptoms so this was permitted." The officer was working on



Health workers screen residents at Labour Camp in Matunga on Tuesday. SATYABRATA TRIPATHY/HT PHOTO

creating jumbo facilities at the National Sports Club of India (NSCI) in Worli and the Nesco facility at Goregaon. He approached the BMC ward office requesting a test, even though he was not showing any symptoms.

The officer quoted above said the DMC-ranked officer who died on Tuesday had reiterated that he felt "absolutely fine". "I prefer to be quarantined at home. I am showing no symptoms. Let us be in touch on the phone," he had said. So far, 1,712 BMC employees

have tested positive for Covid-19, and 56 employees including this officer have died of the infection. On Monday, BMC announced ₹50 lakh compensation to the kin of its employees whose death is due to Covid-19. Sainath Rajadhyaksha, who chairs Brihanmumbai Municipal Engineers' Union, said, "The union has demanded every civic staff who is working on the field for Covid-19 relief work should be tested. All those above 50 years of age should be given the choice of whether to work or not."

Scrap fee hike in school or face action: State

Ankita Bhatkhande
@ankita.bhatkhande@htlive.com

MUMBAI: After being flooded with complaints from parents about schools imposing fee hikes during the ongoing Covid-19 crisis, the education department has asked its officers to issue a final warning to such educational institutions before they are served notices next week.

Bhaskarrao Babar, assistant director, Mumbai region, said that private schools across the state are being asked to scrap their fee hike immediately or face action.

"Our officers are calling schools about which were having received complaints. They are

being asked to adhere to the government norms and scrap their announced fee hike. If we do not get a satisfactory response, they will be issued notices starting Monday," he said.

According to a government resolution (GR) released in the first week of May, schools cannot hike fees for the academic year 2020-21 and have to allow parents to pay fees in instalments.

On May 29, the Maharashtra education department released a list of nodal officers who would hear complaints related to fee hikes.

"The officers are calling respective schools because, with the current situation, everyone is working from home.

Parents are asked not to pay hiked fees. If schools don't fall in line, action will be taken," said Babar.

Parents have been complaining that since schools have not given them much time to pay the hiked fees, they are finding it difficult to wait for government action. "We have registered a complaint with the nodal officers but since there is no response yet, we are worried that the school might not allow our children to attend online classes," said the parent of a student at a suburban school which hiked its fees by 15%.

"We hope that the department acts swiftly so that parents don't have to live in anxiety," the parent added.

'ONLINE EXAM NOT FEASIBLE FOR STUDENTS'

MUMBAI: Days after the Council of Architecture (CoA) requested the state to allow architecture colleges to conduct final-year exams online, students have raised objections with the education department over the decision. Many Bachelor of Architecture (BArch) students are worried that giving exams online will not be feasible, especially for students in rural Maharashtra. HTC

PLEA AGAINST ICSE AND ISC EXAMS IN JULY

MUMBAI: A petition has been filed in the Bombay high court (HC) by a parent, challenging the ICSE and ISC boards' decision to hold Class 10 and Class 12 exams in July. The plea seeks urgent directions for protecting the life and health of the students who are to appear for the exams that were postponed since March, owing to the outbreak. KAY DODHIYA

CR to get digital machines to screen travellers at stns

MUMBAI: Central Railway (CR) is planning to install automated ticket checking and managing access (ATMA) machines for passengers travelling by outstation trains. ATMA are likely to be placed at Chhatrapati Shivaji Maharaj Terminus (CSMT), Lokmanya Tilak Terminus (LTT) and Kalyan railway stations.

ATMA have digital screens, which will be placed at the entrance of the railway stations. The screens will undertake thermal screenings of passengers, if they are wearing masks and if their tickets are valid. Railway Protection Force (RPF) personnel will be deployed to monitor

the process. After being screened, passengers must sanitise their hands and only then will they be allowed to board trains.

"The screens will help maintain distancing and ensure the safety of passengers and employees. The screens will be installed in railway stations on all CR divisions including Mumbai," said Shivaji Sutar, chief public relations officer, CR.

Presently, railway authorities have deputed staff to monitor passengers' temperature manually at stations along with sanitisation of luggage. AROOSA AHMED

176 MORE BUSES OPERATED ON TUESDAY

4.19L passengers travelled by BEST bus on Day 1 of Mission Begin Again

Aroosa Ahmed
@arosa.ahmed@htlive.com

MUMBAI: Four lakh nineteen thousand passengers commuted on buses run by the Brihanmumbai Electric Supply and Transport (BEST) undertaking on Monday, Day 1 of Mission Begin Again, when the bus services resumed after the lockdown. BEST earned ₹40.44 lakh from ticket sales on Monday. Only 30 passengers, including five standing, are allowed on a bus. BEST operated an additional

176 buses on Tuesday. Altogether, around 2,308 buses plied on 81 routes in the city. However, long queues at bus stands were reported on Tuesday along with violations of distancing norms.

"I had to wait for half an hour to get a bus. There were long queues. Frequency of the buses should be increased," said a commuter Abhijeet Bhosale.

The undertaking plans to operate more buses. However, of the 4,335 conductors and 4,126 drivers expected to report for duty, only 1,992 conductors and 2,024

drivers turned up on Monday. BEST Sanyukt Kamgar Kruti Samiti, an umbrella body of BEST unions, has said silent protests will be held June 11 onwards, outside bus depots, because employees have faced disciplinary actions and charge sheets for not coming to work.

Citizen group Mumbai Mobility Forum (MMF) has written to BEST with suggestions to reduce overcrowding that include introducing two shifts for all offices and using school buses to increase the buses in the city.

WILL CONSIDER YOUR PLEA TO USE MAHUL BLDGS AS ISOLATION UNITS WHEN NEED ARISES, HC TELLS BMC

MUMBAI: The Bombay high court (HC) on Tuesday permitted the civic body to make preparations for using three buildings at a rehabilitation colony in Mahul as quarantine centres for contacts of Covid-19 patients from M West ward.

The bench of chief justice Dipankar Datta and justice SS Shinde, however, said that it will consider the Brihanmumbai Municipal Corporation's (BMC) plea to use the three buildings as and when the actual need arises.

BMC identified three vacant buildings at Ever-smile Complex in Mahul to accommodate 1,100 high risk and low-risk contacts. However, acting on a public interest litigation (PIL), jointly filed by Sharda Tevar – mother of an under-trial prisoner lodged at Arthur Road jail – and non-governmental organisation – Ghar Bachao Ghar Banao Andolan – the HC on May 15 restrained BMC from using any buildings.

The order came after the petitioners pointed out that

Mahul was an unsuitable location to quarantine Covid-19 suspects because of the presence of industrial pollutants, which can consequently lead to health issues, particularly severe respiratory problems.

BMC later filed an application, seeking the modification of the order. Civic body's counsel, senior advocate Anil Sakhare, on Tuesday pointed out that the number of positive cases of coronavirus was likely to go up to about 3,000 in the M West ward, where Mahul is located, and BMC might require to arrange a quarantine facility for an estimated 30,000 contacts of the patients. Sakhare also pointed out that the civic body will use the buildings only as the last resort, but it will require time to make the quarantine centres.

The bench then clarified that BMC was free to make the preparations and can come back to the court for permission, as and when the actual need arises.

KANCHAN CHAUDHARI

TATA STEEL LIMITED

Registered Office: Bombay House, 24, Homi Mody Street, Fort, Mumbai - 400 001, India
Tel.: +91 22 6665 8282
Email: cosec@tatasteel.com Website: www.tatasteel.com
CIN: L27100MH1907PLC000260

NOTICE

Transfer of Equity Shares of Tata Steel Limited to Investor Education and Protection Fund ("IEPF")

This Notice is published pursuant to the applicable provisions of the Companies Act, 2013, ("Act") read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 ("Rules"), each as amended. The Act and Rules, *inter alia*, contain provisions for transfer of unclaimed dividend to IEPF and transfer of share(s), both held in physical form as well as in electronic form, in respect of which dividend(s) has not been paid or claimed by the shareholder(s) for seven consecutive years or more, to IEPF Authority.

In compliance with the Rules, the Company has sent individual communication in electronic mode to the concerned Shareholders at their registered email address and the said communication will be sent in physical mode to those shareholders without registered email address, if the postal/courier services resume before the due date, for shareholders to claim such dividend(s). This communication is addressed to those shareholders, whose dividend(s) remain unclaimed and whose share(s) are liable to be transferred to IEPF on September 16, 2020 as per the aforesaid Rules. The Shareholders are advised to claim such dividend(s) by September 15, 2020.

The Company has made available, the complete details of the concerned shareholders whose shares are liable for transfer to IEPF on its website at www.tatasteel.com. Shareholders are requested to refer to <https://www.tatasteel.com/investors/investor-information/unclaimed-dividend/> to verify the details of their unclaimed dividend(s) and their share(s) liable to be transferred to the IEPF.

Shareholders are requested to note that in case the dividend(s) are not claimed by September 15, 2020, those equity share(s) in respect of which the dividends remain unclaimed for 7 consecutive years, shall be transferred to IEPF, without any further notice to the shareholders in the following manner:

In case Equity shares are held:

- In physical form** – New share certificate(s) will be issued and transferred in favor of IEPF on completion of necessary formalities. The original share certificate(s) which stand registered in the name of the shareholder will be deemed cancelled and non-negotiable.
- In demat form** – The Company shall transfer the shares by way of corporate action through the Depositories to the demat account of IEPF Authority established by the Central Government.

The concerned shareholders are further requested to note that all future benefits arising on such shares would also be transferred to IEPF Authority.

The shareholders may note that both, the unclaimed dividend(s) and the equity share(s) already transferred to IEPF can be claimed by submitting an online application in the prescribed e-Form IEPF-5 available on the website of MCA at www.iepf.gov.in and sending physical copy of the same, duly signed, to the attention of the Nodal Officer, Tata Steel Limited at the Registered Office address mentioned below, along with e-form submission acknowledgement/challan and requisite documents enumerated in e-Form IEPF-5. Please note that the e-form is also available on the website of the Company at www.tatasteel.com.

The shareholders may further note that the details of unclaimed dividends and shares of the concerned shareholder(s) uploaded by the Company on its website www.tatasteel.com shall be treated as adequate notice in respect of issue of the new share certificate(s) by the Company for the purpose of transfer of shares to IEPF pursuant to the Rules. **Please note that no claim shall lie against the Company in respect of unclaimed dividend(s) and equity shares transferred to the IEPF.**

For any queries on the above matter, shareholders are requested to contact either of the following:

Registered Office of the Company	Registrars and Transfer Agents (RTA)
Tata Steel Limited Nodal Officer and Company Secretary & Chief Legal Officer (Corporate & Compliance) Bombay House, 24, Homi Mody Street, Fort, Mumbai 400 001 Tel No: +91 22 6665 7279 Email: cosec@tatasteel.com	TSR Darashaw Consultants Private Limited Investor Service Section 6-10, Haji Moosa Patrawala Industrial Estate, 20, Dr. E. Moses Road, Near Famous Studio, Mahalaxmi, Mumbai – 400 011 Tel No.: +91 22 6656 8484/ +91 22 6617 8535 Fax No.: +91 22 6656 8494 Email: csg-unit@tsrdarashaw.com
Tata Steel Limited Sd/- Parvathesam Kanchinadham Nodal Officer and Company Secretary & Chief Legal Officer (Corporate & Compliance)	
TATA STEEL	

June 09, 2020
Mumbai



TATA STEEL LIMITED

Registered office: Bombay House, 24, Homi Mody Street, Fort, Mumbai 400 001

Tel: +91 22 6665 8282

Email: cosec@tatasteel.com **Website:** www.tatasteel.com

Corporate Identity Number: L27100MH1907PLC000260

THIS COMMUNICATION IS IMPORTANT AND REQUIRES YOUR IMMEDIATE ATTENTION

Dear Shareholder(s),

June 8, 2020

Sub: Transfer of Equity Shares held by you in Tata Steel Limited ("the Company") to the Investor Education and Protection Fund ("IEPF")

Background

This has reference to the provisions of the Companies Act, 2013, as amended, ("the Act") read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, as amended, ("Rules") thereto. Pursuant to the Act read with the said Rules, unclaimed dividend for past 7 years shall be transferred to IEPF and all Shares in respect of which dividend(s) has not been paid or claimed for seven consecutive years or more shall be transferred to the IEPF Authority.

As per our records, dividend amount(s) declared by the Company for the financial years 2012-13 to 2018-19 is/are unclaimed in respect of your shareholding in Tata Steel Limited. The details of the same are mentioned in the enclosed Request Letter.

Details of such unclaimed dividend(s) are available on the website of the of the Company on www.tatasteel.com

What are you required to do?

You are requested to immediately claim the unclaimed dividend(s) due to you by returning the enclosed request letter, duly signed with the supporting documents, to TSR Darashaw Consultants Private Limited ("TSRDCPL"), Registrars and Transfer Agents ("RTA") of the Company, on or before **September 15, 2020**, at the email address csq-unit@tsrdarashaw.com. Alternatively, you can send the letter and the documents to our RTA at the address mentioned below.

What happens if you do not claim the dividend(s) due to you by September 15, 2020?

Please note that in case the dividend(s) are not claimed by September 15, 2020, those equity share(s) in respect of which the dividend(s) remains unclaimed shall be transferred to IEPF Authority in following manner on the due date i.e., September 16, 2020, in accordance with the notification(s) issued by MCA from time to time, without any further notice to you and no liability shall lie against the Company in respect of the equity shares so transferred

In case the shares are held by you:

- **In physical form** - new share certificate(s) will be issued and transferred in favour of IEPF on completion of necessary formalities. Hence, the original share certificate(s) which stand registered in your name will be deemed cancelled and non-negotiable.
- **In demat form** - the Company shall inform the depository by way of corporate action for transfer of shares lying in your demat account in favour of IEPF

All future benefits arising on such shares would also be transferred to IEPF Authority.

How can you claim the dividend(s)/Equity Share(s) transferred to IEPF?

Should your unclaimed dividend(s)/Equity Share(s) be transferred to the IEPF Authority, the same can be claimed by you by making an online application electronically (e-form IEPF-5) available on the website of the Ministry of Corporate Affairs at www.iepf.gov.in and sending physical copy of the same, duly signed, to the attention of the Nodal Officer, Tata Steel Limited at the Registered Office address (Bombay House, 24 Homi Mody Street, Fort, Mumbai 400001), along with the e-form submission acknowledgement/challan and requisite documents enumerated in e-Form IEPF - 5. Please note that the e-form is also available on the website of the Company at www.tatasteel.com.

Whom should you contact for information, assistance or clarifications?

Should you need any further information or have any further questions or need any assistance in this regard, please contact either of the following:

Registered Office of the Company	Registrars and Transfer Agents (RTA)
Tata Steel Limited Nodal Officer and Company Secretary & Chief Legal Officer (Corporate & Compliance) Bombay House, 24, Homi Mody Street, Fort, Mumbai 400 001 Tel No: +91 22 6665 7279 Email: cosec@tatasteel.com	TSR Darashaw Consultants Private Limited Investor Service Section 6-10, Haji Moosa Patrawala Industrial Estate, 20, Dr. E. Moses Road, Near Famous Studio, Mahalaxmi, Mumbai – 400 011 Tel No.: +91 22 6656 8484/ +91 22 6617 8535, Fax No.: +91 22 6656 8494 Email: csq-unit@tsrdarashaw.com

Further, we request you to update your PAN details (self-attested copy of PAN Card required) and Bank Account details (copy of cancelled cheque required) with the RTA for shares held in physical mode and with your Depository Participant, for shares held in Demat mode, so as to enable us to process your dividend claims to your bank account by electronic mode. The manner of providing the information is mentioned in the enclosed Request Letter.

Thanking you

Yours Faithfully,
Tata Steel Limited
Sd/-

Parvatheesam Kanchinadham
Nodal Officer and Company Secretary &
Chief Legal Officer (Corporate & Compliance)

Encl: Request Letter

REQUEST LETTER

To,
TSR DARASHAW CONSULTANTS PRIVATE LIMITED
(Unit: Tata Steel Limited)
6-10, Haji Moosa Patrawala Industrial Estate,
20, Dr. E. Moses Road, Near Famous Studio,
Mahalaxmi, Mumbai 400 011.

Dear Madam, Sir,

Sub: Payment of unclaimed dividend

This has reference to your communication dated June 8, 2020. Please arrange to make payment of unclaimed dividends due to me, as per your records:

I am enclosing the following (Tick (√) whichever is applicable).

For Equity shares held in demat form:

- Copy of the Client master list featuring bank details registered against the demat account

For Equity shares held in physical form:

- Copy of cancelled cheque leaf bearing the name of the first shareholder, Or
- Bank/Self attested copy of first page of the Bank Passbook/Statement of Account and a cancelled cheque leaf

Further, I enclose the following (Tick (√) whichever is applicable).

- I enclose copies of dividend warrants which are lying with me, OR
- I do not possess the original instrument(s).

I confirm that I have not sold my Equity shares and continue to be the holder of these shares registered in my name. I have also not encashed the instrument(s) sent to me earlier, nor have I received any money in connection with the dividend payment(s) lying as unclaimed in your records.

My Folio/DPID-CLIENT ID NUMBER IS –

1. There is a change in my address.

I am enclosing herewith the following documents in support of the above (for proof of identity & address):

- Self-Attested copy of PAN card
- Self-Attested copy of Passport/ Aadhar Card/ latest Utility Bill (should not be older than 3 months)

2. There is a change in my Bank Details.

Name of the Bank: _____

Branch Name and Address: _____

Bank A/C Type: _____ Bank A/C No: _____

IFSC Code _____ MICR Code _____

I am enclosing herewith duly signed request letter along with **Cancelled Cheque** which is bearing the name of the first shareholder.

Note:

Shareholders holding shares in dematerialized form are requested to update their address/Bank Details directly with their respective Depository participant(s).

Please return this Annexure duly filled in and signed with supporting documents to TSR Darashaw Consultants Private Limited, Registrars and Share Transfer Agent (RTA) of the Company on or before September 15, 2020, in scan form at the email address csg-unit@tsrdarashaw.com. Alternatively, you can send the letter and the documents to our RTA at the address mentioned above.

Please note that the documents pertaining to Address/Bank details will be taken on record by the RTA only upon receipt of physical copies of the requisite document. Whereas, documents received only in email will be considered for limited purpose for paying unclaimed dividends as mentioned above.

My Email id is _____

My Mobile No. is _____

Place:

Date:

Signature of the First named Shareholder